

Agenda/Minutes Template

5/21/19

Auto Body Lecture Room

Time – (6:40pm to 7:50pm)

Type of Meeting: AVC Automotive and Auto Body Advisory Committee. Tim (Auto Body) and Rod (Automotive) are Co-Chairs for this meeting.

Note Taker: Brian Kies

Please Review/Bring: All members provided an agenda

Committee Members:

List Members by Name and Title

Tim Sturn – AVC Auto Body Instructor

Anthony Grant – Auto Mall Collision - Painter

Tom Grabbit – Toyota of Lancaster – Service Director

Karen Bryan – Precision Carstar - Owner

Martin Vasquez – Rally Auto Group – Body Man

Saby Lenqyee – Auto Mall Collision – Shop Manager

James Guijorro – Fastenal – Sales Support

Luis Moroley – Auto Mall Collision – Body Man

George Ashab – Auto Mall Collision – Body Man

Anthony Pustizzi – California Collision Center – Estimator

Alan Fing - California Collision Center – Estimator

Rosario Gonzalez – AVC Automotive Instructor

Marla Hughes – AV Paints – Owner

Ricardo Garcia – Axalta Coatings

Robert Andrews – Hunter Dodge – Shop Forman

Laureano Flores – AVC Dean CTE

Rafi Makerian – AVC Automotive Instructor

Alan Meloze – AVC Current Automotive Student

Emmanuel Torres – AVC Current Automotive Student

Adrian Arthor – California Collision – Owner

Nick Porrette – Snap-on Industrial

Leo McConnell – California Bureau of Automotive Repair – Program Representative

Sara Rivas – AVC Job Placement Specialist

Brian Kies – AVC Instructional Asst.

Items	Person	Action
I. Introduction	Tim	Tim has everyone go around in the room and introduce themselves.
II. Title of Item Auto Body program	Tim	Issues Discussed: Tim explains his program Auto Body program and his current student numbers.

		<p><u>Action Taken: None</u></p> <p><u>Follow Up Items: None</u></p>
<p>III. Title of Item</p> <p>“I Car”</p>	<p><i>Tim</i></p>	<p><u>Issues Discussed:</u> Tim explains the “I-Car” program and its importance for the AVC auto body program.</p> <p>The committee members openly discuss the importance of “I-Car” for the AVC auto body program.</p> <p>Member Savi says he likes the “I-Car” program at his shop and explains how he prefers local training. Savi explains that paying for his employees to drive several hours away for training is not preferred.</p> <p>Tim explains he wants I car but needs to charge a Lab fee.</p> <p><u>Action Taken:</u> Nick makes a motion to have the committee vote on “if the auto body shop at AVC should implement the “I-Car” program.” Rosario seconds. All committee members vote Aye (unanimous).</p> <p><u>Follow Up Items:</u> Tim to incorporate “I car” into the AVC auto body program.</p>
<p>IV. Title of Item</p> <p>Automotive Program at AVC ASE Certified Program ASE = Automotive Service Excellence</p>	<p>Rod</p>	<p>Issues Discussed:</p> <p>Rosario and Nick talk about the new equipment the auto program has purchased.</p> <p>Dean Flores talks about the new cars AVC has purchased. Savi suggests getting cars donated from Kia.</p> <p>The committee discusses the importance of having new cars. Adrain brings up the importance of having trained diagnostic technicians not just wrench turners.</p> <p>Nick explains the NC3 student diagnostic certification program. Certification including the on car brake lathe and the advanced scanner/lab scope diagnostic certification.</p> <p>The committee discusses the importance of ASE certification to the AVC automotive program.</p> <p>Action Taken: Rosario proposes the motion for support that the “AVC program should become an ASE certified program” – Nick</p>

		<p>seconds – All committee members vote Aye (unanimous).</p> <p>Follow Up Items: Rod and Rosario to work on incorporating ASE into the AVC automotive program.</p>
<p>V. Title of Item</p> <p>“Soft Skills”</p>	Sara Rivis	<p>Issues Discussed:</p> <p>Sara Rivis explains soft skills and soft skills training and importance of soft skills at AVC.</p> <p>Savi and Karen discuss the importance of soft skills in their everyday shop.</p> <p>Many of the committee members start bringing up the importance of soft skills.</p> <p>Action Taken: None</p> <p>Follow Up Items: None</p>
<p>VI. Title of Item</p> <p>“Estimate Program”</p>	Tim	<p>Issues Discussed: Tim talks about the Estimate Class/Program and its future at the AVC auto body program.</p> <p>Action Taken: Nick makes a motion – “to have the AVC auto body program run an Estimate summer class and program”. Adrian seconds - All committee members vote Aye (unanimous).</p> <p>Follow Up Items: Tim to look at incorporating an Estimate summer class and program into the AVC auto body program.</p>
<p>VII. Title of Item</p> <p>ASE Testing Center ASE = Automotive Service Excellence</p>	Marla	<p>Issues Discussed: Marla discusses the importance of having ASE testing at the AVC campus.</p> <p>Action Taken: Marla makes a motion – “To have the AVC automotive program become ASE testing center”. Tom seconds. All committee members vote Aye (unanimous).</p> <p>Follow Up Items: Rod to research having ASE testing at the AVC campus.</p>
<p>VIII. Title of Item</p>	Flores	<p>Issues Discussed: Flores asks the committee to talk about what the committee would like to buy.</p>

<p>Newer Car Purchases</p>		<p>Action Taken: Rosario make a motion to spend block grant money to buy new cars approximately 6 years or newer – Adrian seconds. All committee members vote Aye (unanimous).</p> <p>Follow Up Items: Rosario and the automotive program to buy cars for the AVC automotive program.</p>
<p>IX. Title of Item</p> <p>Newer Industry Standardized Equipment Purchases.</p>	<p>Rosario</p>	<p>Issues Discussed: Rosario discusses the importance of having students train with newer industry standard equipment.</p> <p>Action Taken: Rosario makes a motion – “that we should update the AVC automotive program to newer industry standard equipment. Update equipment to Include a new pro cut brake lathe, brake flush machine, and other industry standard training equipment”. Tom seconds the motion – All committee members vote Aye (unanimous).</p> <p>Follow Up Items: Rosario and the automotive program to purchase newer industry standardized equipment.</p>
<p>X. Title of Item</p> <p>Incorporating New Certificates into the AVC Curriculum</p>	<p>Brian</p>	<p>Issues Discussed: Brian discusses the importance of having the AVC automotive programs update curriculum to incorporate industry standardized certificates.</p> <p>Action Taken: Brian makes a motion – “for both automotive and auto body to implement new automotive industry standard curriculum including industry standardized certifications including smog certifications, ASE, and NC3 certifications” – Marla and Rosario both second. All committee members vote Aye (unanimous).</p> <p>Follow Up Items: The AVC automotive programs to implement certificates into their curriculum including industry standardized certification like ASE and NC3.</p>
<p>XI. Title of Item</p> <p>Next Meeting</p>	<p>Karen</p>	<p>Issues Discussed: Next Meeting</p> <p>Action Taken: Karen makes a motion to have another meeting this year. – Marla seconds it. All committee members vote Aye (unanimous).</p>



		Follow Up Items:
XII. Title of Item End Meeting	Adrian	Issues Discussed: End Meeting Action Taken: Adrian makes a motion to end meeting. Marla seconds. All committee members vote Aye (unanimous). Follow Up Items: End Meeting
NEXT MEETING DATE: (Date)		